

# DECLARATION OF CONSENT FOR ID CARD



Due to the Danish Civil Aviation Act §70, 2nd point in the executive order on access authorization and Annex to Regulation (EU) no. 300/2008 & 2015/1998, I hereby give my consent to Aalborg Airport forwarding this declaration of consent to the police. The police gather information about me from the CPR register (confirmation of identity) and police registers, including any foreign police registers for use in assessing whether I can be issued an access permit to Aalborg Airport's cordoned off and/or security protected area, cf. Bek no. 2567 of 14/12/2021. The police continuously search the police registers for information about any criminal offences.

You and your card manager can withdraw your consent at any time. You and your card manager can do this by contacting us at e-mail: cargo@aal.dk. If you withdraw your consent, it will only take effect from this point. It therefore does not affect the legality of our processing of the information up to the time when you withdraw your consent. Upon withdrawal of consent, the authorization to carry the Airport ID card at Aalborg Airport will no longer apply.

I agree that this declaration of consent is valid as long as I am employed by the indicated company.

## To be completed by applicant:

Company:	Position:
Operational purpose:	Wanted pin code (4 numbers):
Date:	Signature:
CPR / Date of birth.:	
First name:	
Surname:	
Address:	
Zip code and city:	
Phone number:	ID presented: (to be completed by Aalborg Airport)
E-mail: <small>(A confirmation e-mail will be sent from the police to be signed with your NemID)</small>	Official access: (to be completed by Aalborg Airport) Airside: <input type="checkbox"/> C-SRA: <input type="checkbox"/> C-SRA w. baggage: <input type="checkbox"/> <small>Cordoned off area      Security protected area      Security protected area</small>

**If you do not have a Danish citizenship, please attach a copy of your passport.**

If the card holder has resided abroad for the last 5 years, for more than 6 months, this must be noted in this declaration of consent, and a criminal record from the relevant country(s) must be attached.

List of places of residence outside DK in the last 5 years:

Period	Country

**Please note that the approval is valid for 3 months. If the ID card has not been collected within this period, a new application must be made.**

To be completed by the company's card manager:

Name (company's card manager):	E-mail:
Phone number:	Company address:

(By signing, it is also confirmed that the company has carried out a background check (for at least the previous 5 years) cf. Regulation (EU) 2015-1998 section 1.2.3.1 and Beck no. 2567 of 14/12/2021 (for further information, see page 3).  
 As the card manager, you commit to immediately notify, when the ID card holder is no longer employed or no longer needs an ID card for Aalborg Airport.  
 As card manager, you commit to sending a list of the people who should continue to have an ID card to Aalborg Airport every 6 months. This must be sent to cargo@aal.dk.

**Information regarding background check of ID card applicant:**

Annex to Regulation (EF) no. 2015-1998 section 1.2.3.1:

“All, including members of a flight crew, must have undergone a background check with satisfactory results before that person can be issued a flight crew or airport ID card that allows unaccompanied access to security protected areas.”

By signing on the front page, the company’s card manager confirms that a background check has been carried out on the ID card applicant with satisfactory results.

The background check, according to the EU regulation, consists of 3 parts (Regulation 2015-1998 sections 11.0 and 11.1):

- a) Establish a person’s identity based on documentation.
- b) Include criminal records in all countries of residence (any country in which the person has resided for at least 6 months without interruption) for at least the previous 5 years
- c) Include employment, education, and any interruptions at least the previous 5 years. Interruptions of more than 28 days must be explained.

The background check serves more than one purpose. At a minimum, it verifies a possible applicant’s statement about education and previous employment.

Furthermore, the background check is used as part of the assessment of whether the person should have unaccompanied access to security-protected areas at Aalborg Airport.

The registration of the individual ID card applicant must be stored locally in the company and must be able to be presented by request or forwarded by request to Aalborg Airport throughout the period in which the ID card is issued to the person.

If it is a sole proprietorship or a private person, where the ID card applicant and person responsible for the card are the same person, this declaration of consent and a dated CV must be attached. The CV must go back for at least 5 years.

The CV must be signed by the ID card applicant.

The same requirements for background checks apply here (see above), however this is carried out by Aalborg Airport.

Example of CV with dates:

Education		Work Experience	
1 <sup>st</sup> of August 1967-1 <sup>st</sup> of June 1977	Elementary school	1 <sup>st</sup> of October 1977 - 30 <sup>th</sup> of January 1980	Company, Copenhagen, Shop assistant
11 <sup>th</sup> of August 1977-22 <sup>nd</sup> of June 1980	Higher technical examination (HTX)	30 <sup>th</sup> of January 1980 - 1 <sup>st</sup> March 1985	Company, Copenhagen, Kitchen assistant
5 <sup>th</sup> of August 1980-20 <sup>th</sup> of December 1980	Basic training, Food Hygiene	1 <sup>st</sup> March 1985 - 31 <sup>st</sup> of December 2017	Company, Copenhagen, Dentist
3 <sup>rd</sup> of January 1980 - 20 <sup>th</sup> June 1985	Dental school - Copenhagen University		